



STANDARD

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Approved by

SN Jonas Eriksson

Area specialist

SNI Fredrik Spele

Head of Corporate Standards

YDRC Lina Orbéus

Standardisation engineer (contact person)

YDRC Michaela Bundschuh

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Environmental and Quality Assurance Demands- Supplement to General Purchasing Contracts

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Changes from previous issue

Section 3.2 Supplier Sustainability has been changed and new reference to “Scania Supplier Code of Conduct”.

Chapter 4 Appurtenant documents: reference to STD4427 has been replaced by “Scania Supplier Code of Conduct”.

Changes are shaded.



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SN Jonas Eriksson

Area specialist

SNI Fredrik Spele

Head of Corporate Standards

YDRC Lina Orbéus

Standardisation engineer (contact person)

YDRC Michaela Bundschuh

1 Scope

This Scania standard states general requirements valid for suppliers to Scania of Non-Automotive Products (General Purchasing).

2 Quality system and Environmental requirements

2.1 ISO 9001

The Supplier shall be certified to ISO 9001 by an accredited third party certification body.

2.2 ISO 14001

The Supplier shall be certified to ISO 14001 by an accredited third party certification body. Registration to EMAS 2 is an accepted alternative.

3 Scania specific requirements (additional to ISO 9001 and ISO 14001)

3.1 Scania standards

Scania standards are a part of the product specification and the latest issue shall always be fulfilled. The supplier shall have a subscription of the Scania Standard system in order to have the latest issue of the relevant Scania standard(s).

3.2 Supplier Sustainability

Conducting a responsible business is a key priority for Scania. Sustainability is firmly rooted in our core values and our way of working with continuous improvement. We strive to ensure that our business is sustainable in all aspects and that we comply with the highest social, ethical and environmental standards at every stage. Accepting and complying with Scania's Supplier Code of Conduct is a prerequisite for doing business with Scania, and suppliers are responsible for ensuring compliance with the Scania Supplier Code of Conduct in its supply chain.

Scania may at any time review and/or request supplier self-assessments and/or perform on site audits at the Supplier's locations, normally pre-announced.

See "Scania Supplier Code of Conduct", published on Scania Supplier Portal, for more information.



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Area specialist

SNI Fredrik Spele

Head of Corporate Standards

YDRC Lina Orbéus

Standardisation engineer (contact person)

YDRC Michaela Bundschuh

3.3 Human rights

The suppliers shall commit themselves to the United Nations Global Compact, UN Global Compact.

The supplier shall have a Code of Conduct (or similar) that meets the principles of the UN Global Compact.

The supplier's social policies and requirements must be communicated to their own suppliers and sub-contractors.

The UN Global Compact's principles are available at:

<http://www.unglobalcompact.org/AboutTheGC/TheTenPrinciples/index.html>



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Head of Corporate Standards

Approved by

SN Jonas Eriksson

Area specialist

SNI Fredrik Spele

YDRC Lina Orbéus

Standardisation engineer (contact person)

YDRC Michaela Bundschuh

3.4 REACH legislation

All Scania suppliers shall comply with the EU Registration, Evaluation, Authorization and Restriction of Chemicals (REACH) (EC) 1907/2006.

Suppliers shall include Scania's usage in the Safety Data Sheet (SDS)¹ of the substances concerned.

Scania shall receive a Safety Data Sheet for all chemical products used in, or in connection to, any article when there is a risk that Scania staff can be exposed to these chemical products. Examples of products are rust protection, paint, test fluids or lubricants.

Safety Data Sheet shall be reported according to information on the Supplier Portal.

Scania shall not be regarded and will not act as an importer² of chemical substances under REACH.

Therefore suppliers outside of EU who deliver chemicals to Scania companies within EU shall point out an (the) Only Representative³ within EU.

When an article (e.g. truck, engine, exhaust pipe, bolt) contains a Substance of Very High Concern (SVHC) in concentration above 0.1 % (w/w) it is obligatory, for the supplier of that article, to inform Scania of these substances and how the article can be safely used. This information shall be provided automatically as soon a substance has been defined as SVHC and include on the candidate list⁴. This will be updated regularly. For further information see Scania supplier portal.

Notes:

Import = Outside of EU (incl. Norway, Iceland and Lichtenstein)

Chemical substances = means a chemical element and its compounds in the natural state

Preparation = means a mixture or solution composed of two or more substances

¹ Safety Data Sheet are documents describing the known hazards associated with a material, indicating safe handling procedures and recommending responses to accidents and thus are invaluable sources of safety information.

² According to Chapter 2 and Article 3.11 (REACH legislation)

³ What is an Only Representative – According to Chapter 2 Article 8 (REACH legislation) a legal or natural person outside of EU can nominate an only representative located within EU to carry out the required registration of their substances that are imported into the Community.

⁴ List of Substances of very High Concern (SVHC) for potential inclusion in REACH Annex XIV, which itself lists substances subject to authorization (ARTICLE 59 REACH). The establishment of the candidate list is subject to specific procedures described in Article 59 REACH. For SVHCs that are on the "candidate list" and present in articles, notification to the Agency may be required if specific conditions are met. Furthermore, the recipient of that article must be informed of the presence of the SVHCs in the article and of suitable measures for safe handling if relevant.



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SN Jonas Eriksson

Area specialist

SNI Fredrik Spele

Head of Corporate Standards

YDRC Lina Orbéus

Standardisation engineer (contact person)

YDRC Michaela Bundschuh

3.4.1 Reporting of Part Material Composition

IMDS applies for chemical products that remain in the final product such as glue, oil, coolants, etc.

Note: On request by Scania Authorised Customer Representative the Part Material Composition shall be reported to IMDS (International Material Data System), see STD4352 Scania IMDS Reporting Standard.

3.5 Subcontractors

The supplier is always fully responsible for chosen subcontractors regarding environment, quality and capacity.

The supplier shall use subcontractors approved by Scania if stipulated in purchasing order or specification.

3.6 Verification of products

If stipulated in purchasing order, initial sampling or other verification shall be carried out and documented by the Supplier. The result from the verification shall be freely available to Scania.

If samples are requested by Scania, the following procedure must be followed:

- When sample/samples shall be delivered it/they shall be in a separate parcel and marked, both with transport labels and special yellow label SV1463. Envelopes or parcels containing samples shall be marked with yellow sticker, SV1522.

3.7 Approval of changes in products

Before introducing any product changes, that will affect fit, form, function, durability or performance, the supplier shall make a request for change in writing. All changes must be approved by Scania before introduction.

3.8 Product audit

The supplier shall carry out product audits on products ready for delivery. The audit shall be carried out with technical specifications, such as drawings, technical regulations, standards, packing instructions etc., as a basis.

Unless otherwise agreed with Scania Purchasing, the product audit shall include all parameters in the technical documentation. Frequency of the audit is to be decided by the supplier based on the complexity of the product and production facilities.

The result from the audit shall be documented and used as a basis for corrective measures. The result from the audit and any corrective measures shall be filed by the Supplier for at



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Head of Corporate Standards

YDRC Lina Orbéus

Standardisation engineer (contact person)

YDRC Michaela Bundschuh

Approved by

SN Jonas Eriksson

Area specialist

SNI Fredrik Spele

least 5 years and be freely available to Scania. If decided by Scania, the Suppliers shall send results and corrective action to Scania.

3.9 Continuity Planning

The supplier shall analyse the risks involved in the supply chain and take appropriate precautions to minimise the risks.

The supplier shall perform a thorough and systematic risk analysis of (business) interruption, also called Business Continuity Planning (BCP). It identifies risk areas, creates solutions, implements improvements, performs acceptance tests and maintenance of the BCP.

The aim is to map and prevent unexpected delivery stops to Scania. The outcome of the analysis includes a contingency plan and an emergency plan.

Contingency Plan shows specific solutions for different risks e.g. machine or tool break-down, media supply interruption, fire, flooding, storm, snow. Emergency Plan shows the short term actions and planning to take care of accidents and personal injuries.

3.10 Chemicals and Substances not allowed and/or to be substituted

Scania STD4158, Chemical substances, which shall not be used – Scania Black list and Scania STD4159, Chemical substances with limited use – Scania Grey list are valid in addition to the general requirements. Scania purchasing shall be informed about any use of such substances.



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SN Jonas Eriksson

Area specialist

SNI Fredrik Spele

Head of Corporate Standards

YDRC Lina Orbéus

Standardisation engineer (contact person)

YDRC Michaela Bundschuh

4 Appurtenant documents

The documents listed below supplement this standard and are necessary for the application of the standard.

The latest issue of the document applies when the issue has not been stated.

Document designation	Issue	Title
STD4158	–	Chemical substances which should not be used
STD4159	–	Chemical substances with limited use
STD4352	–	Scania IMDS Reporting Standard
Scania Supplier code of Conduct	–	Scania Supplier code of Conduct



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SN Jonas Eriksson

Area specialist

SNI Fredrik Spele

Head of Corporate Standards

YDRC Lina Orbéus

Standardisation engineer (contact person)

YDRC Michaela Bundschuh

Annex A (informative) Change history

STD issue	Changes from previous issue	ECO
10	Section 3.2 Supplier Sustainability has been changed and new reference to "Scania Supplier Code of Conduct". Chapter 4 Appurtenant documents: reference to STD4427 has been replaced by "Scania Supplier Code of Conduct".	-
9	Section 3.4: Added information regarding Safety Data Sheets (SDS). Section 3.4.1: Clarification regarding IMDS. Section 3.9: Heading changed from 'Contingency plans' to 'Continuity Planning' and updated regarding mandatory risk analysis performance, called Business Continuity Planning.	-
8	Chapter 1 'Scope' added. Section 3.2 'Sustainability in the Scania Supply Chain' added. Annex A 'Change history' added. Info class updated from Internal to Public.	-